

MTW ESTATE & GIFT PLANNING

Distribution form

Dear Partner,

Thank you for your interest in making a Qualified Charitable Distribution (QCD) gift to MTW. This letter is to provide you with information about your gift.

Your gift should be made directly from your IRA custodian to Mission to the World. While each custodian will require their unique form(s) to be completed, all custodians will require you to complete some type of "Qualified Charitable Distribution Form." Therefore, your first step is to contact your custodian to request their appropriate distribution form. In requesting the appropriate form(s) from your custodian, make sure that you inform them that you intend to make a distribution to charity based on the Protecting Americans from Tax Hikes Act of 2015.

This form will ask you for your gift amount (it cannot exceed \$100,000 per person) and the name, address and Federal Tax ID Number of MTW. The following information should be given to the custodian:

Mission to the World (PCA), Inc.

Attn: Beth Billingsley

1600 North Brown Road

Lawrenceville, GA 30043

TAX ID #

Typically, the custodian's form will ask if you want federal or state taxes withheld from the distribution to MTW. Generally, there is no need to have federal taxes withheld. However, because individual situations and state laws may vary, you should check with your personal tax advisor concerning your need to withhold.

The process time with some custodians may take several weeks. If you desire the gift to be processed before Dec. 31, you may want to initiate the request from the custodian well in advance of that date.

Some custodians will have the check sent directly to MTW and some custodians will have the check made payable to MTW but sent to your home address (account holder's address of record). If your custodian sends the check to you, please forward the check to MTW. In either case, it would be helpful for us to know the name of your custodian, the amount of the check, when we might expect it, and how the funds should be disbursed.

If you need any help as you work through this process, please contact my office at (678) 823-0028 and we will be glad to assist you.

Sincerely,

Beth Billingsley

Partner Relations Manager